



HCANJ Associate Member Opportunity To Sponsor Seminar

The Health Care Association of New Jersey (HCANJ) invites Associate Members to submit proposals to sponsor educational seminars for the staff of member facilities, including skilled nursing, nursing, assisted living and residential health care facilities. *All presentations must inform, inspire and entertain.*

Seminar topics may include a variety of areas, such as: administrative management, labor relations, staff retention, customer services, medical records, technology in long term care, leadership and supervision, all clinical/resident care areas and age related and disease-based education, normal aging, psychosocial issues, and resident safety, to name a few.

Sponsorship typically includes providing or arranging for well-qualified speakers to present the material in an interesting and informative manner. Seminars may be held at the HCANJ Executive Headquarters, at HCANJ Annual State Conferences and other sites deemed appropriate. Sponsors may set up a display in an area adjacent to the seminar room.

If interested, submit this form with requested information to Carol Rogers, Director of Education. The education/clinical practice team at HCANJ will select those programs that the team believes will be of most interest to our members. If you have any questions, please contact Carol Rogers, Director, Education/Convention Services at 609-890-8700 or carol@hcanj.org.

Company Name	
Address	
Contact Person	

City		State		Zip	
Telephone		E-mail			
Fax		Website			

Seminar Topic	
Intended Audience	
Seminar Length	<input type="checkbox"/> One hour <input type="checkbox"/> Two hour <input type="checkbox"/> Three hour <input type="checkbox"/> Four hour <input type="checkbox"/> Five hour <input type="checkbox"/> Six hour
	<input type="checkbox"/> I have attached company qualifications (or brochure) to provide the seminar. <input type="checkbox"/> I have attached speaker(s) resume(s) and/or brief bio(s) indicating credentials. <input type="checkbox"/> I have attached an agenda/brochure/flyer describing this seminar.

4 AAA Drive • Suite 203 • Hamilton, NJ 08691 • Phone: 609-890-8700 • Fax: 609-584-1047 • www.hcanj.org

Company Name _____

SEMINAR OBJECTIVES:

Bulleted Objectives: What students should expect to achieve.

- _____
- _____
- _____
- _____
- _____
- _____

BRIEF DESCRIPTION OF PROGRAM CONTENT:

50 words (or less) description of the program in summary form. If you have a printed brochure from a prior engagement, please submit with this form.

METHOD OF PRESENTATION:

Lecture Demonstration/ Work Shop Case Study Panel Discussion

A/V EQUIPMENT REQUIRED:

HCANJ DECISION

HCANJ Decision NO YES

Spring Annual State 20-Hour Symposium-Hour Conference
 Summer Annual State Assisted Living Conference
 Fall Annual State Convention
 Stand-alone seminar

Time Slot:

One hour
 Two hour
 Three hour
 Four hour
 Five hour
 Six hour

ACCEPTANCE

Notified Sponsor: ____/____/____	Contact Name _____
Misc. Info:	