

CALL FOR MEMBER PARTICIPATION ON 2013 BOARD AND COMMITTEES

BECOME INVOLVED IN STRATEGIC PLANNING

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PROVIDE LEADERSHIP TO OUR MEMBERS

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NETWORK WITH YOUR PEERS

Committees are the backbone of Association work. We need people who are willing to give their energy, talents, and time necessary to achieve the goals and objectives of HCANJ for 2013.

Committees meet on an as-needed basis, with advance notice being sent to Committee members. All Committee actions are subject to Executive Board approval.

The Executive Committee appoints HCANJ's Committees and Executive Board Members-at-Large, per authority granted them in the By-Laws. These appointments are then ratified by the Executive Board.

The Executive Board is comprised of members of the Executive Committee, the Chairpersons of all Standing Committees, one Associate Member elected by all Associate Members and enough At-Large regular members necessary to enable the Executive Board to have and maintain an aggregate membership of thirty (30). In order to be appointed, or re-appointed, to the Executive Board, the individual must have attended a minimum of four (4) monthly business meetings that year, in this case December 2011 - November 2012.

If you qualify and are interested in serving as a Board member, Committee Chairperson, or on a Committee or Task Force, fill out the attached form and your name will be considered by the Executive Committee during their deliberations.

Please do not assume that the Executive Committee will re-appoint you to the position or positions you currently hold. The 2013 Committee Interest form should be appropriately completed whether you wish to be added, continue your current position, or are unable to continue in your current position.

COMPLETED FORMS MUST BE IN THE EXECUTIVE OFFICE
NO LATER THAN Friday, November 2, 2012

2013 HCANJ COMMITTEES

NEW JERSEY ASSISTED LIVING COUNCIL (NJALC) - HCANJ's By-Laws include the New Jersey Assisted Living Council and automatic enrollment of all Assisted Living Facility members in the NJALC. Assisted Living Facility members are encouraged to participate in other special and standing committees of HCANJ, as well, to ensure the full scope of membership is included in HCANJ policies and strategies.

BEST PRACTICES - concerned with developing guidelines to promote improved quality of care standards and to foster the development of evidence-based health care and general services for skilled nursing, assisted living and residential health care facilities.

BUDGET & FINANCE - meets with the Executive Committee and President to prepare an annual budget for approval of the Executive Board and General Membership.

BY-LAWS - concerned with matters relating to the Association's incorporation, Bylaws, regulations and rules of permanent organization and of the Annual Meeting or any meeting of the Association.

COMMUNICATIONS & PUBLIC RELATIONS - concerned with all matters relating to organized public relations programs to further recognition, acceptance, interest, understanding, and support of health care facilities; provide expert advice and guidance to affiliated Associations in the development of their local public relations programs; and shall be responsible for all publications of the Association.

CONVENTION - arranges and plans for the Annual Convention and Exposition and all details pertinent thereto, subject to the approval of the Executive Board.

EDUCATION - concerned with the further development of the Association's educational objectives; development and administration of seminars, institutes, training programs and workshops and development of educational materials.

HEALTH CARE TECHNOLOGY – monitors, evaluates, reports on and make recommendations regarding all developments in evolving health information management and technology systems used by or interfacing with members.

LEGAL COORDINATING - reviews requests for the Association's participation in legal actions and make recommendations to the Executive Board regarding the statewide significance of such legal actions.

LEGISLATIVE SERVICES - concerned with all matters relating to pending and enacted State and Federal legislation affecting health care facilities and affecting the objectives of the Association.

MANAGED CARE/SUB-ACUTE COMMITTEE –monitors and evaluates all aspects of managed care policy and design and advise the membership regarding potential opportunities and risks associated with general and specific managed care arrangements whether said arrangements be government or privately sponsored.

NON-PROPRIETARY - concerned with all matters impacting upon the Association's non-proprietary members, including, but not limited to, the Association's membership issues, educational needs and legislative and regulatory issues.

REIMBURSEMENT - concerned with monitoring and analyzing all issues pertaining to the reimbursement received by nursing facilities, assisted living residences, comprehensive personal care homes, medical day care centers and other providers that may come into Association membership in the future.

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THIS FORM MUST BE COMPLETED AND RETURNED TO THE EXECUTIVE OFFICE
NO LATER THAN Friday November 2, 2012

HCANJ, 4 AAA Drive, Suite 203, Hamilton NJ 08691-1803
or fax to 609-584-1047

2013 COMMITTEE INTEREST

I am interested in serving on the HCANJ Executive Board (Board Member-at-Large or Committee Chairperson) and/or on a Committee or Task Force for 2013 and have indicated my choice(s) in order of personal preference "C" denotes interest in chairing the committee, which is a seat on the Executive Board. 1 = first preference, 2 = second preference, etc.. I currently serve on committee(s) and request removal from said committee(s) as noted.

<u>Interested</u>		<u>Remove</u>
	<u>Executive Board</u>	
_____	Executive Board Member-at-Large (Committee Chairpersons are part of the Executive Board - to be considered, place a "C" by the appropriate committee below)	_____
	<u>Committee</u>	
_____	Best Practices	_____
_____	Budget & Finance	_____
_____	By-Laws	_____
_____	Communications & Public Relations	_____
_____	Convention	_____
_____	Education	_____
_____	Health Care Technology	_____
_____	Legal Coordinating	_____
_____	Legislative Services	_____
_____	Managed Care Sub-Acute	_____
_____	Non-Proprietary	_____
_____	Reimbursement	_____

Name _____

Facility/Company _____

Address _____

_____ Zip _____

Telephone _____ FAX _____

E-Mail _____

