

CALL FOR MEMBER PARTICIPATION ON 2017 BOARD AND COMMITTEES

BECOME INVOLVED IN STRATEGIC PLANNING

•
PROVIDE LEADERSHIP TO OUR MEMBERS

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NETWORK WITH YOUR PEERS

Committees are the backbone of Association work. We need people who are willing to give their energy, talents, and time necessary to achieve the goals and objectives of HCANJ for 2017.

Committees meet on an as-needed basis, with advance notice being sent to Committee members. All Committee actions are subject to Executive Board approval.

The Executive Committee appoints HCANJ's Committees and Executive Board Members-at-Large, per authority granted them in the By-Laws. These appointments are then ratified by the Executive Board.

The Executive Board is comprised of members of the Executive Committee, the Chairpersons of all Standing Committees, one Associate Member elected by all Associate Members and enough At-Large regular members necessary to enable the Executive Board to have and maintain an aggregate membership of thirty (30). In order to be appointed, or re-appointed, to the Executive Board, the individual must have attended a minimum of four (4) monthly business meetings that year, in this case December 2015 - November 2016.

If you qualify and are interested in serving as a Board member, Committee Chairperson, or on a Committee or Task Force, fill out the attached form and your name will be considered by the Executive Committee during their deliberations.

Please do not assume that the Executive Committee will re-appoint you to the position or positions you currently hold. The 2017 Committee Interest form should be appropriately completed whether you wish to be added, continue your current position, or are unable to continue in your current position.

**COMPLETED FORMS MUST BE IN THE EXECUTIVE OFFICE
NO LATER THAN Friday, November 4, 2016**

2017 HCANJ COMMITTEES

NEW JERSEY ASSISTED LIVING COUNCIL (NJALC) - HCANJ's By-Laws include the New Jersey Assisted Living Council and automatic enrollment of all Assisted Living Facility members in the NJALC. Assisted Living Facility members are encouraged to participate in other special and standing committees of HCANJ, as well, to ensure the full scope of membership is included in HCANJ policies and strategies.

BEST PRACTICES - concerned with developing guidelines to promote improved quality of care standards and to foster the development of evidence-based health care and general services for skilled nursing, assisted living and residential health care facilities.

BUDGET & FINANCE - meets with the Executive Committee and President to prepare an annual budget for approval of the Executive Board and General Membership.

BY-LAWS - concerned with matters relating to the Association's incorporation, Bylaws, regulations and rules of permanent organization and of the Annual Meeting or any meeting of the Association.

COMMUNICATIONS & PUBLIC RELATIONS - concerned with all matters relating to organized public relations programs to further recognition, acceptance, interest, understanding, and support of health care facilities; provide expert advice and guidance to affiliated Associations in the development of their local public relations programs; and shall be responsible for all publications of the Association.

CONVENTION - arranges and plans for the Annual Convention and Exposition and all details pertinent thereto, subject to the approval of the Executive Board.

EDUCATION - concerned with the further development of the Association's educational objectives; development and administration of seminars, institutes, training programs and workshops and development of educational materials.

HEALTH CARE TECHNOLOGY – monitors, evaluates, reports on and make recommendations regarding all developments in evolving health information management and technology systems used by or interfacing with members.

LEGAL COORDINATING - reviews requests for the Association's participation in legal actions and make recommendations to the Executive Board regarding the statewide significance of such legal actions.

LEGISLATIVE SERVICES - concerned with all matters relating to pending and enacted State and Federal legislation affecting health care facilities and affecting the objectives of the Association.

MANAGED CARE/SUB-ACUTE COMMITTEE –monitors and evaluates all aspects of managed care policy and design and advise the membership regarding potential opportunities and risks associated with general and specific managed care arrangements whether said arrangements be government or privately sponsored.

NON-PROPRIETARY - concerned with all matters impacting upon the Association's non-proprietary members, including, but not limited to, the Association's membership issues, educational needs and legislative and regulatory issues.

REIMBURSEMENT - concerned with monitoring and analyzing all issues pertaining to the reimbursement received by nursing facilities, assisted living residences, comprehensive personal care homes, medical day care centers and other providers that may come into Association membership in the future.



2017 Executive Board/Committee Interest

This form must be completed and returned to HCANJ
NO LATER THAN Friday, November 4, 2016 in order to be considered.

EXECUTIVE BOARD

(Board Member-at-Large or Committee Chairperson)

I am interested in serving on the HCANJ Executive Board when a vacancy occurs _____

COMMITTEES

Please indicate the committees in which you are interested by numbering them in order of your preference (1 –first preference, 2 – second preference, etc.). Please note that a request to sit on a given committee is not a guarantee of being selected. Descriptions of each committee are in the By Laws.

If you are currently on a committee(s) please be aware that **you must indicate on this form your interest to remain on that committee** in order to be considered for return to the committee. Likewise, if you are an Executive Board member who chairs a committee, you must indicate your desire to return as chair with a "C" next to the committee.

I am interested in serving on the following 2017 committee(s):

- | | |
|---|-------------------------------------|
| _____ Best Practices | _____ Health Information Technology |
| _____ Budget & Finance | _____ Legal Coordinating |
| _____ Bylaws | _____ Legislative Services |
| _____ Communications & Public Relations | _____ Managed Care / Sub-acute |
| _____ Convention | _____ Non-proprietary |
| _____ Education | _____ Reimbursement |

Name _____ E-mail _____

Facility/Company _____

Address _____

Phone _____ Fax _____

