

Train the Trainer Workshop

A program to prepare personal care assistants, homemaker home health aides and nurse aides to administer medications in assisted living residences and comprehensive personal care homes,
or assisted living programs

Monday, November 17, 2014

HCANJ Executive Headquarters, Hamilton, NJ



This training is presented through the cooperation of the Health Care Association of New Jersey,
the New Jersey Hospital Association and LeadingAge New Jersey.

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AGENDA

8:30 a.m. Registration and continental breakfast
9 a.m. - 12 p.m. Program
12 - 12:30 p.m. Lunch on-site
1 - 3:30 p.m. Program continued
3:30 - 4 p.m. Q & A

ABOUT THE TRAINING

This course is designed to assist facility trainers/instructors in preparing selected, qualified personal care assistants (PCAs) nurse aides (NA) & homemaker home health aides (HHA) for the responsibility of administering medications when a registered professional nurse delegates this task.

TEACHING FACULTY

THOMAS CREAMER, RPh
Consultant

LORETTA J. KAES RN, BSN, B-C, C-AL, LNHA, CALA
Health Care Association of New Jersey

TOPICS TO BE COVERED

- ◆ State regulation N.J.A.C. 8:36 subchapter 9 & 11 and Board of Nursing N.J.A.C. 13:37-6.2 regulations
- ◆ Board of Pharmacy requirements
- ◆ Preparing to function effectively in administering medications
- ◆ Administering and assisting residents with self-administration of medication, prepared instillations, treatments and insulin injection
- ◆ Eligibility for certification as a CMA and maintaining certification
- ◆ Understanding the role of the registered pharmacist in providing consultation / collaboration
- ◆ Understanding your role as the trainer /instructor
- ◆ Develop a monitoring system to ensure ongoing compliance with regulations

IMPORTANT NOTICE

Space is limited to 50 people ~ Register early to reserve your seat

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REGISTRATION FORM

YOU MAY REGISTER IN ONE OF THREE WAYS:

BY FAX: Fax your completed registration form along with your credit card information to: **609.584.1047.**

BY MAIL: Mail your completed registration form along with your check or credit card information to:

Health Care Association of New Jersey, 4 AAA Drive, Suite 203, Hamilton, NJ 08691

ONLINE: <http://www.hcanj.org/ttt1114>

- If you have questions regarding the program, please call 609.890.8700 or e-mail michelle@hcanj.org
- HCANJ regrets that we are unable to offer refunds for cancelled registrations and no-shows. Registrant substitutions from the same facility are acceptable.

Copy form for additional registrations.

[Print ALL information legibly]

Registrant Name _____ Title _____

License # RN _____ LPN _____

Please select one of the following:

\$85 - My facility is a member of HCANJ NJHA LeadingAge NJ **OR**

\$135 - My facility is **not** a member of HCANJ, NJHA or LeadingAge NJ

Facility Name _____ Address _____
Street address City State/Zip

Payment Method: Check enclosed for \$ _____ Charge my card for \$ _____ MasterCard Visa AMEX

Credit Card No. _____ CV2 # _____ Card Exp. Date _____

*the CV2# is the three or four digit additional black number on the front or back of your credit card. (Example: 4786 / 411)

Credit Card Information: To whom and where credit card statement is sent:

Cardholder Name: _____ Address: _____
Street address City State/Zip

Cardholder: E-mail _____ Cardholder Signature: _____



Course location and directions:

Health Care Association of New Jersey Executive Headquarters

4 AAA Drive, Suite 203, Hamilton, NJ 08691

Tel.: 609.890.8700 Fax: 609.584.1047

- ◆ Take the New Jersey Turnpike to Exit 7A
- ◆ After toll, bear LEFT onto the ramp towards I-195 West toward Trenton
- ◆ Take I-195 West for one mile to the next exit
(Exit 5B - Rt. 130 North toward New Brunswick)
- ◆ At Exit 5B, take the ramp RIGHT onto Rt. 130 North
- ◆ Stay RIGHT and proceed less than 1/4 of a mile
- ◆ Turn RIGHT at the "Horizon Center North" sign onto AAA Drive
- ◆ The HCANJ Building is on the LEFT - 4 AAA Drive
- ◆ The HCANJ Executive Office is located on the second floor