



# Train the Trainer Workshop

*a virtually-presented program to prepare registered nurses  
and registered pharmacists  
to teach the certified medication aide course*

**March 4 – 10, 2021**  
*Presented virtually*



This training is presented through the cooperation of the Health Care Association of New Jersey, the New Jersey Hospital Association, and LeadingAge New Jersey & Delaware.

# Train the Trainer Workshop

March 4 – 10, 2021

*Presented virtually*

*(Access to the course will close at 5 p.m. on Wednesday, March 10, 2021)*

## IMPORTANT

- **You must be registered no later than Monday, March 1, 2021.**
- **The course will close at 5 p.m. on Wednesday March 10, 2021.**

## ABOUT THE VIRTUAL TRAINING

This course has been designed to allow for individuals to attend at a time most convenient for them. It will assist center trainers/instructors in preparing selected, qualified personal care assistants (PCAs) nurse aides (NA) & homemaker home health aides (HHA) for the responsibility of administering medications when a registered professional nurse delegates this task.

The CMA course, not to be confused with this *Train the Trainer Workshop*, prepares personal care assistants, homemaker home health aides and nurse aides to administer medications in assisted living residences and comprehensive personal care homes or assisted living programs.

All RNs working in assisted living that have the CMA program **MUST** attend this course and renew their certificate of attendance every five years.

## TOPICS TO BE COVERED

- State regulation N.J.A.C. 8:36 subchapter 9 & 11 and Board of Nursing N.J.A.C. 13:37-6.2 regulations
- Board of Pharmacy requirements
- Preparing to function effectively in administering medications
- Administering and assisting residents with self-administration of medication, prepared instillations, treatments and insulin injection
- Eligibility for certification as a CMA and maintaining certification
- Understanding the role of the registered pharmacist in providing consultation / collaboration
- Understanding your role as the trainer / instructor
- Developing a monitoring system to ensure ongoing compliance with regulations

## FACULTY

MARIA MIGLIORE, RPh, CCP  
*Pharm-Assist, Inc.*

JAN SIEGAL, BA, RN, CALA  
*Health Care Association of New Jersey*

Our virtual presentation of this workshop allows us to provide a certain amount of flexibility through on-demand modules that you may complete at times most convenient for you. However, the course will only be available March 4 through March 10 at 5 p.m.

- You are required to watch three training modules in their entirety. At the end of each module will be a short quiz. Once you pass the quiz, you will be able to proceed to the next module. Once all three modules are complete, there will be a final course evaluation form for completion.
- You must watch all three modules and pass all three quizzes. An evaluation will also be required at the completion of module three.
- At the close of this course, the data will be sent to HCANJ for review. Those who pass the course will find their certificate of completion posted to the HCANJ website and your name will be reported to the Department of Health as having completed the course. Certificates will be available 30 days from the close of the course at <https://www.hcanj.org/train-the-trainer-certificates/>

## PLEASE NOTE:

- Once the course closes it cannot be reopened. If you do not complete all three modules within the designated week, you must register for the next session, pay the fee, and re-take the entire course. There are no exceptions.
- Refunds are not available but you may not available but you may transfer your registration to another attendee.